

KICKSTART ROLE

Trainee Estate Services Team Leader (AKE)

Location: Bromley, BR1 4JW

Closing date: June

Placement summary:

Supervising caretakers to maintain a high standard of cleanliness, safety and security at our blocks and estates; Undertake a regular timetable of visits to estates and monitor standard of work performance through Quality Assurance inspections; Ensure the caretaking team is fully aware of the risk assessments and safe working practices and know how to report all accidents and incidents; Ensure customer complaints are resolved efficiently and effectively by working closely with manager, admin team and other Clarion departments.

Essential skills, experience and qualifications:

Ability to demonstrate planning and organisational skills with the ability to problem solve. Good communication skills. Be in possession of a full valid UK driving licence as you may be required to drive a company vehicle for work purposes from time to time.

In order to apply for a Kickstart Scheme vacancy you need to be currently in receipt of Universal Credit payments, be between the ages of 16 – 24 years old and fulfil the suitability and eligibility criteria which will be assessed by your Universal Credit Work Coach.

Please contact your Work Coach via your Universal Credit Journal, stating:

- *The full name of the Employer – **Clarion Housing Group***
- *The Kickstart vacancy that you are interested in*
- *The postcode where the vacancy is based*

Your Work Coach will then contact you to confirm whether you fulfil the suitability and eligibility criteria, and discuss next steps.